

TANDRIDGE CANOE POLO LEAGUE
www.tandridgecanoe.co.uk
TEAM MANAGER BRIEFING

Thank you for taking responsibility for your team. Please help us in the following ways:

ON ARRIVAL

- **At 17:45: Meet your players in Reception and register your team with the League Secretary**
- **Once registered, help set up kit as requested by the session helpers**
- **During and After Session:**
- **Please do not wear shoes in tiled changing area at all !!!**
- Please ensure your team members don't run around the pool, or spend ages in showers
- Ask them to stay in fitness pool/lagoon area only.
The slide, sauna, steam room, whirlpool, café and upstairs are out of bounds during this session

SETTING UP THE SESSION

Once registered, please ask your team to help lay out the canoe polo equipment in the fitness pool at the start of the session as follows:

- 5 kayaks, RED buoyancy aids, RED spraydecks, helmets and paddles at the far end
- 5 kayaks, BLUE buoyancy aids, BLUE spraydecks, helmets and paddles at other end
- 1 goal at each end
The remaining canoes, paddles and spraydecks should be carried to the lagoon area.

SAFETY

- Please move any equipment left lying in a potentially hazardous spot to avoid trips/slips
- Please ensure that your team does not get into the water until an Instructor gives the OK
- Please supervise your team at all times to ensure they are abiding by the Pool Rules
- **Players with bleeding cuts/grazes must get out of the water!** A first aid kit is available – see a Coach

ORGANISATION

In order to get in as many games as possible, we need quick changeovers, so:

- Please ensure that your team is out of the lagoon area and at the fitness pool watching the whole of the game before their own. Please encourage them to watch other teams' tactics during this time and to help with rescuing capsized players. This is also a chance to observe referee's signals
- Paddles break easily – move them from under boats before players get in
- Please help your team to get their spraydecks on and get onto the water quickly
- Games will start promptly on every quarter hour from 6pm.
Any teams late starting their game may lose playing time
- When your team finishes their game, please ensure that each boat is left with a complete set of equipment for the next team to play

GETTING AWAY AFTER THE SESSION

- The Team that is underlined on the scoreboard is to leave the pool at 7:45pm, get changed and help put the kayaks into the store at 8pm, with the help of the Team Manager
- Everyone else must be out of the water by 8pm and out of the building by 8:15pm
- **Please wait with each of your team until they are collected or get away safely as arranged.**

Remember, we are ALL Volunteers - we need YOUR help too.