

TANDRIDGE CANOE & KAYAK CLUB
Tandridge Canoe Polo League
TEAM REGISTRATION FORM 2010 - 2011

Please return this form to Membership Secretary: Ruth Norman, 4 View Terrace, The Platt, Dormansland, RH7 6QX.

TEAM NAME

TEAM MANAGER'S NAME:

Address:

Tel No: Mob

E-mail address:

Amount received:

Full season, Sep to Easter £.....

Half season, Spring Term £.....

Half season, Autumn Term £.....

TEAM MEMBER DETAILS:

EMERGENCY CONTACT DETAILS:

| Name | Age | Date of Birth | TCKC Memb | Difficulty / medical condition |
|------|-----|---------------|-----------|--------------------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

| Name | Relationship | Home Tel | Mob |
|------|--------------|----------|-----|
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The undersigned confirms that:

- I will let my team members know that they need to join Tandridge Canoe & Kayak Club @ £5 per family (www.tandridgecanoe.co.uk Useful Docs)
- I understand that TCKC does not provide personal accident insurance, though public liability is covered through Club membership
- I have asked my team members to advise me of any medical conditions that may affect participation (eg epilepsy, diabetes)
- I have read the information sheet for Team Managers (on website www.tandridgecanoe.co.uk Useful Docs page)
- If I am unable to attend, I will ask another adult to act as Team Manager in my absence
- I, or another Team Manager, will supervise our team at all times and give poolside help as required
- I, as Team Manager, would like to play in a 'Scratch' Adults Team

- I enclose a cheque for each player made payable to TCKC for £30 per term plus £5 club annual member fee per family giving access to all club sections.
 NB Canoe polo fees are transferrable (ie another player can take the place) but not refundable.

Team Manager's signature: **Date:**

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Information for the Team Manager

Registering your team in the League:

Thank you for being Team Manager. Please collect canoe polo fees from team members and submit with this form to enter your team in the League. Teams are registered on a first-come basis - existing teams will have a place held until 30 June 2010.

Tandridge Canoe & Kayak Club:

Please ask each team member to also join Tandridge Canoe & Kayak Club @ £5 per family. They can do this after you have confirmation that the team has a place in the league, but they must join before the first canoe polo session. Download the Membership Pack from www.tandridgecanoe.co.uk **Useful Docs**.

Canoe Polo sessions:

- At the start of each session: please meet your team in Reception and when all have arrived, register with the Secretary
- During the session: please be responsible for your team's behaviour at all times (refer to the Team Manager Briefing on **Useful docs** page on website)
- After each session: please wait with your team at the end of the session until they are collected by parents or get away safely as arranged.

Personal Insurance is not provided by the Tandridge Canoe Polo league, nor any responsibility accepted for groups attending.

Please have with you the medical details of those in your charge, together with an emergency phone number.

Payment for September to Easter (12-13 sessions) is £60 per team member, cheque payable to TCKC. This may be paid termly, September term 2009 fee is £30. The Spring term fee may increase if pool hire charges go up. No charge for team managers or for qualified BCU Coaches.

- The Club relies on help from members, their parents and other volunteers.
- None of the coaches or volunteers are paid, but we apply for grants to help pay for training adults willing to become more involved in any aspect (coaching, refereeing, lifeguarding).
- Financial help may be available for those unable to afford the session fees - please speak to the Membership Secretary

We would greatly appreciate the help of the Team Managers in order to make the sessions run smoothly. We need your help in the following ways:

- Please arrive on time at 5:45 to help get the equipment from store to pool and ensure that it is laid out correctly and goals erected
- Make sure that your team watches the game prior to theirs so that they can rescue if necessary and so that they are ready to make a quick change over
- Help your team to get into their boats and their kit, so that we can start the games swiftly
- Refer to the Team Manager Briefing (see www.tandridgecanoe.co.uk)
- Ask players not to bounce the polo balls on hard surfaces – this ruins the balls
- Treat kit with respect, especially paddles, which are easily damaged. Move paddles from under boats before players get into the boat.
- Supervise your team's behaviour – they are not allowed to stand in showers during the session, or in sauna, steam room, bubble pool.
- Please help at the end of the session to get equipment to the far end of the pool and out to the store.

We thank you for your help in advance! The success of the Club is due in large part to the involvement of the current members and their parents. You ARE the Club! We welcome your greater involvement – be it on the canoeing side of things or the administrative side.